



RECORD OF PROCEEDINGS

BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE* MINUTES OF MEETING October 12, 2020 (Business Session)

A Business Session Board Meeting of the Elizabeth School District was held on October 12, 2020 in the Board Room, District Office.

* In accordance with the Colorado Department of Public Health and Environment guidance, individuals are encouraged to practice social distancing with a minimum of six foot distance between individuals. Accordingly, in-person attendance at the meeting is limited to essential District personnel and Board members. To ensure transparency of the Board's proceedings a live audio link was provided and a recording of the proceedings was posted on the district website within 24 hours of the meeting.

1.0 CALL TO ORDER

President Carol Hinds called the Business Session BOE Meeting to order at 6:01 p.m.

2.0 ROLL CALL:

The following BOE Directors were present:

Director Paul Benkendorf

Director Kim Frumveller

Director Carol Hinds

Director Cary Karcher

Also present: Superintendent Douglas Bissonette, Chief Finance Director Ron Patera, HR Director Kin Shuman, Technology Director Marty Silva, and Singing Hills Elementary Principal Regina Montera

3.0 PLEDGE OF ALLEGIANCE

President Carol Hinds led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

4.1 Singing Hills Elementary Showcase

Singing Hills Elementary Principal Regina Montera updated the Board on the school year leading up to the 8th week of school. The staff is doing a wonderful job acclimating to the districts new situation upon returning to school.

Assessment days looked different than usual but were a success; staff met with families outside and then did approximately a 15 minute session inside so that families were able to see what classrooms would look like. On the first day of school some grade levels met students outside while older grades met in the classrooms. The staff is all wearing masks along with many students who are choosing to as well. Lunches and specials have been spread out to allow for extra cleaning in-between classes and all classrooms have been set up to allow for social distancing based on the number of students and room size. The playground and lunch room have also been set up in cohorts so that students are able to stay within their classroom cohorts. A slide show was presented on the different classroom setups and activities that are still going on safely within the school.

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda.

Motion moved by Director Karcher

Motion seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye



RECORD OF PROCEEDINGS

Director Kim Frumveller - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 4-0

6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from the September 28, 2020, Elizabeth Schools Board of Education meeting.

Motion moved by Director Frumveller
Motion seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 4-0

7.0 COMMUNICATIONS

7.1 HR Update

HR Director Kin Shuman updated the Board on the difficulty of hiring substitutes during COVID-19. The district is recommending to the Board significant changes to substitute pay through the end of the year. The change is an increase of a \$100.00 a day in order to compete with neighboring districts that have raised their pay for substitutes. An increase also is recommended for teachers that help sub classes on their off hour. The increase for teachers is from \$20.00 to \$40.00 an hour.

Shuman also shared that an individual has been hired to fill the Homegrown Talent Initiative Project Manager position. Discussion was had about the position and the experience that the candidate brings.

7.2 Technology Update

Technology Director, Marty Silva, shared the results of the tech survey. This year the questions changed a little to help get feedback on remote learning and the other changes that have occurred in teaching this year. The survey was conducted through email and had 132 responses from teachers. The goal of the survey is to find out where everyone is at related to technology and then to be able to educate them to proficient or advanced levels. Overall the view of technology needs being met in the district is positive.

Discussion was had about the technology department and the work that Silva has done to improve technology services in the district.

7.4 Financial Update

Chief Financial Director Ron Patera reviewed checks over \$5,000 which includes typical monthly expenses as well as athletic trainer services, tech hardware and licenses, SPED facility costs, textbooks, desks, CASB dues, bus payment, increased bandwidth, SPED contractors and portable handwashing stations. Financial statements reflect activity through the end of August or 16.67% through the fiscal year. General fund revenues after allocations are at 9.63% collected and expenditures and transfers are at 16.26%. Patera shared that due to the changes made in our HVAC systems and running the fans nearly nonstop during the school day and partially in the evenings our electric bills are going to start increasing and he anticipates the gas bills will also increase during the winter months.

Patera budgeted down 27 students from last school year. The unofficial number actually puts us down an additional 85.5 students from the projection. At \$7,936.46 per student the reduction in funding will be around \$350K.



RECORD OF PROCEEDINGS

Additionally, the Pupil Activity Fund ending fund balance will be down to \$7800.00 due to fewer fees collected last year and also compensating coaches. The food service fund has also decreased but the USDA has made a decision to pay for all student lunches for the first half of the year. Discussion was had about the Cares Act Funding and what it can be used for.

7.5 Superintendent Update

Superintendent Bissonette opened up his update to any questions the Board may have. Discussion was had about the first home football game.

8.0 PUBLIC COMMENT

No public comment

9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1-9.6.

Motion moved by Director Karcher

Motion seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye

Director Kim Frumveller - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

The motion carried 4-0

9.1 Extra Duty Assignments

Jennifer Barclay, Drama/Thespians/Drama Sound Booth/Musical Production, EHS

Carson Barnhart, Band/Musical Orchestration/PEP/Marching Band, EHS

Chelsey Barnes, Special Education Teacher-Behavior Hard to Fill, District Wide

Robin Biery, Graduation Coordinator, EHS

Katie Boehm, Social Worker Hard to Fill/Mental Health Team Lead, District Wide

Laurie Burke, After Prom Coordinator, EHS

Laurie Burton, ELL Coordinator/ELL Liaison, District Wide

Becky Carnahan, Web Advisor, Student Council, Volleyball Head Coach A, EMS

Janel Chisholm, High Cost App Development, District Wide

Eric Crow, Teacher Out of District Students/CPI Trainer, District Wide

Melanie Darter, FCCLA Head, EHS

Amber Davis, Early Intervention Assessments/PK Lead/ECSE Hard to Fill/Child Find Coordinator, District Wide

Tracey Devney, SPED Team Lead, RCE

Krystal Endo, Spelling Bee, EMS

Todd Eyler, Football Assistant Coach, EHS

Chris Ford, Freshman Sponsor/Girls Golf Asst. Coach/Flight Crew Assistant, EHS

Kristen Foster, OT Team Lead/OT Hard to Fill, District Wide

David Goldsheid, Web Advisor, EMS

Melanie Garcia, Special Education Teacher Hard to Fill, EMS

William Gregg, Geography Bee, EMS

Najla Grenz, Volleyball Head Coach B, EMS

Chris Hamner, Football Head Coach, EMS

Mikayla Hirsch, Sophomore Sponsor, EHS

Chaz Howell, Cross Country Asst. Coach/Track Head Coach, EHS

Lissa Hoza, SPED Team Lead, SHE

Robin Hunt, Principal Hiring Incentive, RCE



RECORD OF PROCEEDINGS

Lincoln Jones, Baseball Assistant Coach, EHS
Michelle Jones, Volleyball Asst. Coach, EMS
Summer Katzoff, Student Council/Softball Asst. Coach/Soccer Head Coach/Boys Soccer Asst. Coach, EHS
Melanie Kaumeyer, Drama Performances/Spring Performance/Choir Concerts, EMS
Manser Kierstead, Yearbook/Knowledge Bowl, EHS
Lilyann Lambert, Freshman Sponsor, EHS
Ellen Lewis, Student Council, EMS
Trudi Little, SPED Team Lead, EMS
John Loutzenhiser, FBLA Assistant, EHS
Douglas Maier, Head Girls Basketball Coach, EHS
Jorden Marklowitz, Special Education Teacher Hard to Fill, ASPIRE
Cheryl Martin, SPED Team Lead/Social Worker Out of Dist./Social Worker Hard to Fill, District Wide
Brian Martinez, Football Assistant Coach, EHS
Lori McCoin, Senior Sponsor/CTE Coordinator/FBLA Head/Flight Crew Head, EHS
Susan McMullen, Steam Coordinator, SHE
Andrew Melton, Head Softball Coach/Head Baseball Coach, EHS
Frank Messenger, Softball Asst. Coach, EHS
Rebecca Miller, Softball Asst. Coach, EHS
Jennifer Mobley, TSA Sponsor, EMS
Kaia Monson, Track Asst. Coach/Choir/Musical Choir Direction/Tri-M, EHS
Tammy Moore, ELL Liaison, EHS
Sarah Mosher, Junior Sponsor/SPED Team Lead/SWAAAC Coordinator, EHS
Shawn Novak, Girls Golf Head Coach, EHS
Robyn Poirier, Student Council, EHS
Ashley Pollard, Robotics, EHS
Christopher Powell, Sponsor/Visual Instructor, Bass Instructor, EHS
Joe Ptaszynski, Football Asst. Coach, EMS
Reaghan Quintana, ELL Liaison, NJHS Sponsor, EMS
Jess Quintana, Sponsor, Percussion Instructor, EHS
Cory Robinson, Girls Golf Asst. Coach, EHS
Amber Rusk, Spirit Head Coach, EHS
Laurie Schlekeway, NHS, EHS
Lainey Schmidt, Special Education Teacher Hard to Fill, EHS
Beth Schneider, Speech Language Pathologist Hard to Fill/SLP Team Lead, District Wide
Melanie Schwarz, ELL Liaison, RCE
Kin Shuman, Mentor/Induction, District Wide
Sarah Siekierski, GT Shadow Liaison, RCE
Alan Small, Cross Country Head Coach, EHS
Mitchell Smith, Boys Golf Asst. Coach, EHS
Spencer Smith Boys Golf Head Coach, EHS
Ariella Smolin, Art Club, EHS
Patricia Spence, GT Shadow Liaison, SHE
Aaron Stone, Boys Basketball Asst. Coach, EHS
Shannon Stone, Volleyball Head Coach 6th, EMS
Brandon Taff, Football Asst. Coach/Summer Weight Program, EHS
Kelly Tarr, District Counselor Leadership/RCE School Leadership Support, RCE
Candice Tauger, National Arts Honor Society/Art Club/GT Talent ID Lead, EHS
Jon Taylor, Robotics/TSA, EHS
Lauren Teeters, SLP Hard to Fill, District Wide
Jennifer Timm, SPED Team Lead, RCE
Kelsey Ubben, Girls Basketball Asst Coach/Volleyball Asst. Coach, EHS
Colleen Wells, Junior Sponsor, EHS



RECORD OF PROCEEDINGS

Bethany Whitaker, Color Guard Sponsor/Winter Guard Sponsor, EHS
Brandon Whitaker, TSA Sponsor, EMS
Alise Wisniewski, Girls Basketball Asst. Coach, Boys Soccer Asst. Coach, EHS
Alana Wolner, FCCLA Assistant, EHS
Jeanette Wygant, Depth and Complexity Trainer, District Wide
Ginger Zander, Sophomore Sponsor, EHS
Karl Zander, Senior Sponsor, EHS
Mike Zoesch, Football Head Coach, EHS

9.2 Substitutes

Julie Ketchum, Substitute Paraprofessional

9.3 Monthly Financial Report

9.4 Disposition of District Property

9.5 Temporary Substitute Teacher Pay Recommendation

9.6 Adjustment to Classified Salary Schedule

10.0 ACTION ITEMS

No action items

11.0 DISCUSSION ITEMS

No discussion items

12.0 BOE PLANNING

The next regular Board of Education meeting is scheduled for October 26, 2020, at 6 p.m.

13.0 EXECUTIVE SESSION

A motion was made to convene into executive session to discuss safety matters – discussion of matters specific to specialized details of security arrangements or investigations. C.R.S. 24-6-402 (4)(d).

Motion moved by Director Frumveller

Motion seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf - aye

Director Kim Frumveller - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

The motion carried 4-0

The Board moved into executive session at 7:28 p.m. after a short break.

The October 12 business session reconvened at 9:19 p.m. following the executive session.

14.0 ADJOURNMENT

The regular board meeting adjourned at 9:20 p.m.

Respectfully Submitted,



RECORD OF PROCEEDINGS

Carol Hinds, President

Cary Karcher, Vice President

Paul Benkendorf, Secretary

Kim Frumveller, Treasurer

John Guttenberg, Assistant Secretary/Treasurer

Recorded by: Jaimee Glazebrook